



# St. Mary's Academy 2010-2011 Pre-School Registration Form

Thank you for choosing St. Mary's Academy for your child's first educational experience. At St. Mary's we pride ourselves on the ability to educate the whole child. Our goal is to provide for both the spiritual and academic growth of your child. We thank you for entrusting your child to our care.

Please complete this application entirely. No space should be left blank as all of the information asked is essential to our record keeping.

A non-refundable registration fee of \$40.00 is required from each family upon submission of the registration application. Registration will not be considered unless it is accompanied by the registration fee.

## Personal Information

Name of child:

\_\_\_\_\_

First Middle Last

Child's Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_

City/State of Birth:

\_\_\_\_\_

Address:

\_\_\_\_\_

Does the child live with both parties listed : \_\_\_ yes \_\_\_no (please check one)

If for whatever circumstance, the child does not reside with both of parents/guardians, please state with whom the child resides:

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Does the child have contact with the other parent? \_\_\_ yes \_\_\_no

Should this parent receive correspondence (i.e. school newsletter, letters from the Principal) from the school regarding this child? \_\_\_yes \_\_\_no (if yes, please provide an address)

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If applicable, please provide us with the names and ages of any other children you may have.

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Has your child had any experience in group situations? ( i.e. daycare, playgroups, pre-school, etc.)

\_\_\_\_\_ yes \_\_\_\_\_ no If yes, please state:

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Notes regarding scheduling:

- We find that children benefit when scheduled to attend on consecutive days.

What days do you wish to have your child enrolled in the Pre-school 4 Year

Emergency Information

Mother's Work Information (if applicable)

Place of employment:

\_\_\_\_\_

Name of Business City/State

May we call you at work? \_\_\_\_ yes \_\_\_\_ no Work Number: \_\_\_\_\_

Your position with the business: \_\_\_\_\_

Father's Work Information (if applicable)

Place of employment:

\_\_\_\_\_

Name of Business City/State

May we call you at work? \_\_\_\_ yes \_\_\_\_ no Work Number: \_\_\_\_\_

Your position with the business: \_\_\_\_\_

Please list the name or names and telephone numbers of the person or persons we should contact in the event of an emergency and neither parent can be reached:

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

Has your child been baptized? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, please include a copy of your child's baptismal certificate. If you do not have the certificate, please furnish us with the date and place of baptism.

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### Financial

St. Mary's Academy uses the FACTS Management Company to process our tuition payments. An application and information about the service is included in your registration packet. Payments are made monthly, quarterly or bi-annually by electronic transfer from your checking or saving account directly to FACTS. Payments begin in July and end in May for a total of 11 payments. Regardless of when you enter the plan, FACTS must have received your total tuition by the May date. Your first payment will be due In July.

The other option of paying your tuition is by pre-paying in full before June 28, 2010. This process is explained fully on the tuition schedule included in your registration packet.

Will you be: \_\_\_\_\_ Pre-paying your tuition in full on or before June 28,  
2010 \_\_\_\_\_ or  
\_\_\_\_\_ Using the FACTS Tuition Plan-completed application  
must be turned in with registration application.

Financial aid is not available for the Pre-School Program. For concerns regarding tuition for the program, applicants should see the Principal to discuss payment options.

You will be notified of your child's acceptance into the Pre-School program and his/her schedule no later than May 1st. Acceptance is on a first come, first served basis. Any child not accepted into the program at that time will be placed on a waiting list.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_